1 Language: *so / such / too / enough*

We use <i>so</i> to express emphasis:				
so + adjective:	• I'm so	tired!	= I'm very tired.	
so + adjective + (that) + verb:		so tired (that) he fell in front of the TV.	= He was very tired. As a result, he fell asleep.	
We also use <i>such</i> in order to express emphasis:				
<i>such</i> + (adjective) + noun	 It's such a pity! It's such a lovely day! They're such nice people! They're such nice people (that) they won't be angry. It was such beautiful weather (that) we stayed out all day. 			
• It's too difficult (for me) to do that. = It's very difficult. I can't do it.				
Look at these ways of using <i>enough</i> :				
enough + noun:	Are there enough books?			
enough + noun + to:	• Are there enough people to start the class?			
Adjective + enough + to:	• Is it cold enough (for us) to turn on the heating?			

Rewrite these sentences as one sentence, using the word in brackets.

1	The film was very sad. Everyone cried.	(<i>so</i>)
2	I can't understand him. He speaks too fast.	(<i>too</i>)
3	How much money have we got? Can we pay for the tickets?	(enough)
4	It was a very good meal. We ate far too much.	(such)
5	The teacher was very stupid. He believed the children.	(enough)
6	The trousers were very cheap. I bought six pairs.	(such)
7	How much food is there? Can we feed everyone?.	(enough)
8	The film was very bad. Most people walked out.	(so)
9	He can't walk far. He's old.	(<i>too</i>)
10	My boss was kind. He paid for the meal.	(enough)

1 My score: out of 10

1 Language: word formation – prefixes and suffixes

A prefix is added to the beginning of a word to change its meaning.

Here are some examples of prefixes added to nouns:		
mis (= bad or wrong)	• misunderstanding • misspelling • misuse	
<i>non-</i> (= not, usually with a hyphen)	• non-smoker • non-fiction • non-payment	
<i>in</i> (= without)	• inaccurate • inability • indecision	
<i>mis</i> (= to do something badly or wrongly)	• misunderstand • misspell	
Common prefixes added to verbs include the fo	ollowing:	
<i>re</i> (= to do again)	• rewrite • redo • remake	
dis (= to not do something) • disagree • disapprove • disobey		
Prefixes added to adjectives include those that give a negative meaning to the adjective:		
im (used before b, m, p)	• impossible • immature • imbalance	
in • inactive • inelegant il (used before l) • illegal • illiterate		
		un • unrecognised • uncomfortable • unattractive
A suffix is added to the end of a word to change its meaning. Here are some examples of common suffixes added to words in order to make adjectives:		
able (= able to be)	• drink able • wash able	
less (= without)	• hopeless • painless	
en (= made of something)• wooden • goldenish (= approximately)• twentyish • greenish		

Put the word in brackets into the correct form.

1	They have no children. They are	(child)	
2	I can't accept this situation. It's	(accept)	
3	I think we should discuss this project again. Let's it.	(think)	
4	It was not sensitive of them to do that. It was very	(sensitive)	
5	It was not practical to go to London. It was	(practical)	
6	The money they make is for charity. It's a organisation.	(profit)	
7	She was a little bit too early for dinner. She was for dinner.	(early)	
8	He wasted his time at university. He his time at university.	(spend)	
9	She was not satisfied with the restaurant service. She was	(satisfied)	
10	He doesn't enjoy being with people. He's	(sociable)	
11	I was, but luckily I caught the bus.	(late)	
12	He kept warm in the snow. He wore a sweater.	(wool)	
13	I couldn't ever take a bribe. It would be	(think)	
14	the video. I want to see that shot again.	(wind)	
15	He has very bad handwriting. It is completely	(legible)	
]	1 My score:	out of 15



Name: Class:

1 Language: where / whose / what / which / whom
We use the relative pronoun <i>where</i> after nouns referring to place. London was the city where I had lived as a child.
Or, we can use which + at / in, or at / in + which London was the city which I had lived in as a child. London was the city in which I had lived as a child. (more formal)
We use the relative pronoun <i>whose</i> instead of <i>his / her / their</i> . That's the girl whose cat I'm looking after. (= I am looking after her cat.) The man whose car I borrowed is angry with me. (= I borrowed his car.)
We use the relative pronoun <i>what</i> to mean <i>the thing that / which</i> . What you said was very interesting. They gave me exactly what I asked for.
We use the relative pronoun <i>which</i> to refer to a whole sentence. The police believed me, which was a relief. He shouted at her, which really upset her.
When the relative pronoun is the object of the clause, we can use <i>whom</i> , but it is very formal. The person (whom / who / that) you described is coming to dinner. The professor to whom I spoke is famous. (= The professor (who) I spoke to is)

Rewrite these pairs of sentences as one sentence using the relative pronoun in brackets.

1	This is the place. We met in this place.	(where)
2	I haven't done enough revision. This means that I may not pass the exam.	(which)
3	You did something. I know about it.	(what)
4	The lecturer has written an important book. We are listening to the lecturer.	(whom)
5	That's the girl. I really fancy her brother.	(whose)
6	They held the party in a room. It was on the second floor.	(in which)
7	You have it. I need it.	(what)
8	There's the girl. Her dress is the same as yours.	(whose)
9	The workers arrived very late. This was very annoying.	(which)
10	Is this the street ? Did it happen here?	(where)

1 Language: defining / non-defining relative clauses

A defining relative clause tells you which person or thing it is referring to.

- She's the woman \mathbf{who} / \mathbf{that} helped me.
- That's the book (which / that) everyone is talking about.

Defining relative clauses do not have commas.

In non-defining relative clauses, we already know which person or thing the speaker is talking about. The relative clause simply gives more information about the person or thing.

- We went to Prague, which was very beautiful.
- With non-defining clauses, we use who / whom (not that) for people.
- This is my father, who / whom you've already met, I think.
- We use which (not that) for things.

This car, which won the 1965 Grand Prix, will be put in the Motor Museum.

You cannot omit the relative pronoun in non-defining clauses.

Commas MUST be used in non-defining clauses, as shown in the examples above.

Rewrite these two sentences as one sentence, inserting commas where necessary.

1	We had lunch in a village. My friend knew the village well.
2	People never remember my birthday. It's on 25th December.
3	The children welcomed the teacher. She smiled warmly at them.
4	The man has left the room. He was the one that asked the question.
5	Marie Heather had a fantastic voice. I had never heard of her.
6	Where's the dog? It bit the child.
7	The Ferrari team is famous. It won the Formula 1 trophy this year.
8	'Have you met James? He lives in the same street as you.'
9	The things are on the table. You bought them.
10	'Officer, it was that man. He damaged my car.'





1 Language: countable nouns / uncountable nouns; plurals

These nouns are usually uncountable:

- \bullet news \bullet luggage \bullet baggage \bullet information \bullet weather \bullet accommodation \bullet advice \bullet furniture
- \bullet traffic \bullet work \bullet behaviour \bullet luck \bullet travel \bullet permission \bullet progress \bullet damage

To make some of these nouns countable, we use the expression a piece of:

• a piece of news / a piece of luggage / a piece of information / a piece of advice / a piece of furniture

Many abstract nouns can be both countable and uncountable.		
When they are uncountable they have a general meaning.	When they are countable, they have a particular meaning.	
 There's room in the car for one more. (room = space in the car) What a large room this is! (room = a particular room in a house) 	 Do you have much experience as a teacher? (= practice in teaching) My visit to America was a wonderful experience. (experience = the things that happened to me). 	
 Words for materials (wood, paper, glass)	 But when we refer to something made of a material, the noun is countable. Did you buy a paper this morning? (= a newspaper) I'd like a glass of water. 	

Some nouns only have a plural form. But we can say a pair of *trousers* / a pair of *scissors*. • trousers • jeans • scissors • glasses / spectacles • the English / French / Spanish

Some of these sentences have mistakes. Tick (\checkmark) the sentences that are correct. If a sentence is incorrect, rewrite the sentence correctly.

1	Happiness is something all human beings want.	
2	It was pity that we couldn't help him.	
3	The scissors are over there.	
4	The news are wonderful!	
5	That's an interesting information.	
6	Where are my luggage?	
7	When they told her, she felt nothing but joy.	
8	We need to buy some new furnitures for the sitting room.	
9	My uncle has a flock of sheeps on his farm.	
10	Have you got a time to help me?	

1 My score: out of 10

Unit 7

Name:

Class:

1 Language: the future tense / the future perfect tense

We use the future perfect tense (*will have* + past participle) to say that something will have been done by a certain time in the future.

• Let's talk about things at the weekend, when I'll have seen the doctor.

(= I'll have seen him anytime between now and the weekend, eg, on Thursday, or Friday).

We often use by (by 4 o'clock, by Friday), or by then / by the time (that) to signify the latest time by which something will have happened.

- The builders will have finished the house by Friday (and maybe before then).
- By the time you arrive here tomorrow, I will have gone.

To talk about plans and intentions, we use the going to future.

• I'm going to talk to him tomorrow. (= I've already decided to talk to him).

- To talk about something you have decided to do at the moment of speaking, we use I'll + verb.
- Jane hasn't heard the news. I'll tell her.

To talk about personal arrangements, we often use the present continuous future.

- The Smiths are leaving on Friday.
- I'm seeing her next week.

When we make predictions, we use *will* or *going to*. We use *going to* when there is outside evidence for a future situation.

- Don't worry, **you'll pass** the exam.
- Look at those clouds, it's **going to** rain!

We can use the future simple (will / won't + verb) when talking about future facts (not a personal arrangement or prediction).

- The train **will leave** at 10.40 pm.
- The Prime Minister will visit the hospital.
- We can use the present simple tense to talk about events which are part of a timetable.
- We fly to Spain on Friday and then leave for Italy on Sunday.

Complete the sentences with the correct future form, using the verb(s) in brackets.

- 1 By next weekend the ship (arrive) at its destination.
- 2 You're too tired to cook. I (cook) tonight.
- 3 You've worked all night. You (*be*) very tired tomorrow.
- 4 We (have) dinner with our neighbours on Saturday.
- 5 The meeting (*take place*) tomorrow at nine.
- **6** By the time the boys (*get*) there, everyone (*leave*).
- 7 The term (start) on 8th September.
- 8 The party (end) by the time we (get) there.
- 9 If you (not do) some revision, you (not pass) the exam.
- 10 I (go) skiing in Switzerland this year.



1 Language: *I prefer / I'd rather*

• • •	 I prefer dogs to cats. I prefer swimming to runn /e can also use prefer + to (do) rather than (to) (do). I prefer to write letters rather than (to) use email. I prefer to cook rather than (to) eat out. talk about a particular preference we can use would prefer (not) + to (do). Would you prefer tea or coffee? Would you like to go out tonight? I'd prefer not to go out. I'd prefer to stay in. 	ling.
•	<i>Then talking about particular preferences, we can also use I'd rather (not) (do).</i> Shall we go by car? • I'd rather not go by car. • I'd rather walk. <i>I'd rather walk. 'hen comparing particular preferences, we can use I'd rather (do) than (do).</i>	
	I'd rather walk than drive.	
•	Then we want somebody to do something, we can say <i>I'd rather (you) (did).</i> Do you want to do it? • No, I'd rather you did it. Ithough we use the past (<i>did</i>), we are referring to the present or to the future.	
Re	write the sentences using the words in brackets.	
1	I like pop music more than jazz.	(prefer)
2	Can you tell him about it please?	(rather)
3	I don't want to do my homework now.	(prefer)
4	I like spending time with one friend more than with a group.	(prefer)
5	I don't want to go to the theatre. I'd like to see a movie.	(rather)
6	I don't want to go by car. I'd like to walk.	(prefer)
7	I like England, but Italy is my favourite place for a holiday.	(prefer)
8	Mozart was a great composer, but I like Beethoven's music better.	(prefer)
9	I don't feel like going to the movies tonight.	(rather)
10	I would prefer to go by car because it's more comfortable.	(rather)

When we talk about preferences in general we use prefer, or prefer + (do)ing, or prefer + (do)ing to...

1 Language: to / so as to / in order to / so that

 There are various ways to talk about purpose. Very often, we use to. There is no negative form of this. I did it to help you. We sat down to eat. 				
 More formally, we use so as (not) to. I've started working longer hours so as to earn more money. 	 In order (not) to is even more formal. He wrote a letter in order to explain why he missed the meeting. 			
We can also use so that + can / could / will / wouldn't. We MUST use this structure when the subjects of the two clauses are different. • My sister went to China so that she could learn Chinese. or • My sister went to China to / so as to learn Chinese. • I'm speaking slowly so that she will understand. • I spoke slowly so that she would understand.				
Less formally, we use <i>so</i> without <i>that</i> .	• I will arrive early so I can get a good seat.			

Complete Complete the sentences using to / so as (not) to / in order to / so that.

- 1 The students paid the top price they would get good seats.
- 2 He had to stay up late complete his homework on time.
- 3 I've written everything down you'll know what to do.
- 4 Turn the music down disturb the neighbours.
- 5 You need to fill in the form enter the competition.
- 6 You must sign the contract make it legally valid.
- 7 We walked slowly the children could keep up with us.
- 8 I'll say it very slowly help him understand.
- 9 I got up very early miss the train.
- 10 We went by car grandmother wouldn't have to walk very far.



Name:

Class:

1 Language: ability and possibility - can / could / to be able to

Can and to be able to are both ways of talking about ability and possibility.

• I can drive (= I am able to drive.) • I can't do it (= I'm not able to do it.)

• I can see you tomorrow (= I *will be able to* see you tomorrow.)

We can also use the negative form to be unable to.

• They are **unable** to help.

Can / cannot is more usual than to be able to.

- Can has only two forms: can (present tense) and could / could not (past tense).
- You ${\bf can}$ see the doctor now.
- The doctor **could not** see you yesterday. He had to answer an emergency call.
- This morning, I have been able to talk to the doctor. (there is no equivalent form of can)

When we talk about general ability in the past we use *could*. *Was / were able to* is also possible. He could swim (= He had the ability to swim.)

- BUT, when we talk about ability in a particular situation we use was able to, not could.
- Luckily he was able to swim, so he survived when the boat sank.
- Because he spoke English he **was able to** help her. (= He managed to help her.)
- The negative *couldn't* is also possible.
- He **couldn't** swim, so he drowned.

Other ways of talking about ability:

• He managed to open the door.

• Do you **know how to** do this?

1A Rewrite the sentences using the words in brackets.

They've managed to find it.	
	(able)
We can't go until next week.	
	(unable)
·	(know)
	(KIIOW)
	(manage)
The army was not able to stop the invasion.	(3,
	(couldn't)
	We can't go until next week. The child couldn't explain. How were you able to persuade them?

1B Complete the sentences with could or was / were able to.

- 1 They didn't want to do it but I persuade them.
- 2 When I was younger I run for miles.
- 3 The men were badly wounded but the surgeons save them.
- 4 complete the Marathon last year?
- 5 My son walk at the age of ten months.

Unit 12

1 Language: participle clauses

We use -ing clauses to say what somebody / something is doing or was doing at a particular time.		
• Who's the man who is talking to your sister?	• Who's the man talking to your sister?	
• The light that is flashing on and off is an alarm.	• The light flashing on and off is an alarm.	
We can also use - <i>ing</i> clauses to talk about something that happens all the time.		
• The motorway that passes the town has . a lot of traffic.	• The motorway passing the town has a lot of traffic.	
• The carpet that hangs on the wall is from Iran.	carpet that hangs on the wall is from Iran. • The carpet hanging on the wall is from Iran.	
We use - <i>ed</i> clauses to do the same thing with the passive.		
• The car was parked badly. The police took it away.	• The car parked badly was taken away by the police.	
• The man who was caught by the police is a murderer.	• The man caught by the police is a murderer.	
• It's an animal that is only found in tropical countries.	• It's an animal found only in tropical countries.	

Rewrite the sentences as one sentence using participle clauses.

1	It's a new book. It was written by three famous journalists.
2	Did you see an object? The object was moving very fast across the sky.
3	The map shows the route. The map is on the table.
4	The present was perfect. It was bought for me by my parents.
5	Do you know that woman? She is standing in the corner.
6	Children are taught by these methods. The children often do better.
7	The man is sitting opposite me. He keeps smiling at me.
8	The picture is painted by your sister. It is absolutely awful!
9	It's a herb. It's used only in certain parts of the country.
10	The stars shine in the sky. They have been there for billions of years.

1 My score: out of 10

Unit 13

Language: reporting verbs			
When quoting direct speech, many different verbs are exclaim cry laugh whisper	e used. Here are some of the most common ones: scream shout murmur grunt		
	 The same verbs in reported speech: He exclaimed (that) it was wrong of her. The girl whispered (that) she was sorry. 		
Other reporting verbs follow the rules of reported spe explain / complain / deny / admit / agree / promise / verb.	•		
• 'It's very dangerous,' he said.	• He warned us (that) it was very dangerous.		
• 'Why don't you buy the car, John?' I said.	► • I suggested (that) John bought the car.		
some reporting verbs are followed by to + verb. These offer / promise / agree / refuse.	e verbs include:		
• 'I'll lend you the money,' my father offered.	• My father offered to lend me the money.		
Other reporting verbs are followed by <i>someone</i> + <i>to</i> . T invited / persuade / advise.	These verbs include:		
• 'You should discuss it,' said the doctor.	► • The doctor advised us to discuss it.		
	 My friend suggested (that) we ring the company. 		
Note these structures: accuse someone of + (do)ing /	′ apologise for + (do)ing.		
• 'I know you stole the money, Simon!' she cried Rewrite the sentences as reported speech using verbs	She accused Simon of stealing the money. from the box.		
complain accuse grunt apologise deny a	advise admit invite suggest exclaim		
'Come and stay the weekend,' Matthew said to me.	6 My neighbour said, 'Lock up your house,'		
The customer said, 'The food isn't hot.'	7 The teacher said, 'John, you're lying.'		
'Alright, it's true, I borrowed the car,' said the boy.	8 'You could buy it,' my father said to me.		
The man said, 'I'm so sorry I behaved badly.' 'I didn't break the window,' the child said.	 9 'I hate school!' exclaimed the girl. 10 'All right, I'll do it,' he grunted. 		
	1 My score: out of 1		

Name: Class:

Unit 14

1 Language: the gerund and the infinitive

The gerund (verb + -ing) can be used as a noun, eg as the subject of a sentence.
Swimming is very enjoyable.
Watching television is entertaining.

However, when a noun has a similar meaning to a gerund, we usually use the noun.Work has to be done. NOT Working has to be done.

The infinitive can also be used as the subject of a sentence, but it is very formal and no longer used much. We more often use it + adjective + to.

• To go to bed early is healthy.	➤• It's healthy to go to bed early.
• To eat in restaurants is expensive.	→ • It's expensive to eat in restaurants.
Look at these different forms of the infinitive:	Examples of their use:
• to (do) =ordinary infinitive	➤• I'm so glad to see you.
• not to (do) = negative infinitive	➤• I'm glad not to study today.
• to be (do)ing = progressive infinitive	➤• It's great to be talking to you.
• to have (done) = perfect infinitive	➤• I'm happy to have finished my exams.
• (not) to be (done) = passive infinitive	➤• I'd like to be included in the plans.
• to have been (done) = perfect passive infinitive	➤ • She ought not to have been told.
Certain adjectives can be followed by of + the infinitive:nicekindpoliterudesillygood• It's nice of you to visit the old lady.• It w	generous stupid as rude of him to say you can't come with us.
• It's nice of you to visit the old lady. • It's	

But we say: kind / polite / generous / good / generous / rude / nice to someone:
He is very nice to the old lady.
He was very rude to you.
Please be kind to them.

Rewrite the sentences as shown using either the gerund or an infinitive form. Sometimes both are possible.

- - The kitchen needs8 To meet you again is wonderful.
 - It'sI'm delighted I'm working here.I'm delighted
 - 10 I can't see it anywhere. It's

© Brookemead Associates Ltd, 2009

..... out of 10

1 My score:

Name:

Unit 15

1 Language: verbs followed by gerund or infinitive

Some verbs can be followed by the gerund (verb + *ing*) or the infinitive, but with a change of meaning in each case. These verbs include: *to remember / to regret / to go on / to try / to stop / to mean*.

- I remember phoning him. (= I telephoned him and I remember that I did this.)
- You must remember to phone him. (= This is something you must do.)
- I regret to say / tell you / inform you that I am leaving. (= I am sorry, but I must tell you that...)
- I regret not telling the truth. (= I did not tell the truth and now I am sorry I did this.)
- The students **went on talking** when the teacher came in. (= The students continued talking when the teacher came in).
- The class discussed unemployment and then **went on to discuss** the economy. (= First the class discussed unemployment and then it did something else.)
- I wanted to stop smoking so I tried to smoke less each day. (= It was difficult to do this.)
- I wanted to stop smoking so I tried visiting a hypnotist. (= I used the method of hypnotism).
- I've stopped looking in shop windows. (= I don't look in shop windows any more.)
- Sarah was walking home but stopped to look in a shop window. (= She stopped in order to look ...)
- I didn't mean to upset him. (= I didn't intend to upset him).
- I don't want to tell him if it means upsetting him. (= if the result is that he will be upset.)

Put the verbs in brackets in either the gerund or the infinitive form.

- 1 I stopped (talk) because I could see no one was listening.
- 2 John stood up angrily and left the dinner table but everyone went on (eat)
- 3 Before you leave on holiday, remember (give) our neighbour the house key.
- 4 Did you mean (*tell*) him the answer?
- 5 The boy tried (*climb*) the wall but it was too high.
- 6 Do you remember (meet) the Watson family last year?
- 7 It was a mistake and I regret (do) it.
- 8 I don't remember (see) him at the party.
- 9 If we decide to go, it will mean (*leave*) very early.
- 10 The company did badly at first but went on (do) very well.

1 My score: out of 10

1 Language: It is said that . . . / He is said to . . .

We use the phrase:

Name:

Class:

They say / believe / think (that) + verb to talk about general opinion.

- They say (that) the Prime Minister has lost his party's support.
- They think (that) the climate is getting warmer.
- To say the same thing more formally, we use the phrase:
- It is said / thought / believed / known / feared / whispered (that) + verb.
- It is said (that) the actor has left his wife and family.
- It is thought (that) the Antarctic glaciers are melting.

The infinitive is used in the following very formal structure to talk about general opinion. Notice that the infinitive form corresponds to the tense in the first sentence.

For example: the past tense	
• The terrorists have left the country. –	• The terrorists are said to have left the country.
For example: future tenses	
• The Prime Minister will retire soon. –	• The Prime Minister is known to be retiring soon.
Here are some more examples:	
• The singer remains silent before a	• The singer is said to remain silent before a performance.
• The workers have not been told	 The workers are not thought to have been told.

Rewrite the sentences using the phrases in brackets.

1	The council will build a new road round the town.	(They say)
2	He does not always tell the truth.	(It is known)
3	The economy is deteriorating.	(It is feared)
4	The actor will star in a film about Hitler.	(is believed to)
5	The bears have left the region.	(are thought to)
6	The author's new book has been completed.	(is said to)
7	The climber has been lost in the snow storm	(It is thought)
8	The new group plays very popular music.	(is known to)
9	It is very dangerous to go hiking alone on this mountain.	(They say)
10	The scientist is working on a new invention.	(is known to)
	••••••••••••	



1 Language: to have / get something done / its time we . . .

We use the structure: to *have something (done)* to talk about an arrangement in which somebody else does something for us.

• I had the car repaired. (= Someone repaired the car for me.)

• I'm going to have my hair cut. (= Someone will cut my hair.)

We can also use the structure to talk about an experience that happens to us.

• I had my watch stolen last week. (= Someone stole my watch last week.)

We can use the same structure but with the word *get: to get something (done)*. It is slightly more informal.

• We must **get** the carpet **cleaned**.

Name:

Class:

Unit 18

• I must get my hair cut.

We use the structure: *It's time we (left)* to say that it is the right time for something to happen. Although we use the past tense, we are talking about the present or the future.

• It's time someone told her the truth.

• It's time you left home, young man!

We can also say: It's time for someone to (do) something.

- It's time for her to give him the real story.
- It's time for us to leave the party.

Rewrite the sentences using either the structure to have / get something (done) or the structure It's time...

1 I think we should ask someone to redecorate the house.

2	He ought to return to work.
3	Why hasn't she got up yet?
4	Someone stole our car last month.
5	We need to install a new kitchen.
6	I love it when someone manicures my nails.
7	We should tell him what really happened to his father.
8	The computer was upgraded for me.
9	I injured my leg playing football last week.
10	My hair's too long, I must get it cut.

